



Republic of the Philippines  
**SOUTHERN LUZON STATE UNIVERSITY**  
Lucban, Quezon



**OFFICE OF THE PRESIDENT**

## **NOTICE TO PROCEED**

### **ARL SCHOOL AND OFFICE SUPPLIES TRADING**


Tayabas, City

Sir/Madam,

The attached Purchase Order No. **2025-03-0089** are already approved so **NOTICE** is given to **ARL SCHOOL AND OFFICE SUPPLIES TRADING** for the purchase of **continuous form requested by V. Villon - SUPPLY AND PROPERTY** with PR No. **2025-02-0402**. Upon receipt of this Notice you are responsible to deliver the item / service under the terms & conditions of the Purchase Order & Contract of Procurement.

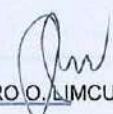
Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,

  
**FREDERICK N. VILLA, DT**  
University President

I acknowledge receipt of this Notice on : March 18, 2025

Name of the Representative of the of the Bidder: **ARL SCHOOL AND OFFICE SUPPLIES TRADING**

Authorized Signature:  JOHN ALVARO O. LIMCUANDO